



Chetham's
School of Music

Chetham's School of Music
Long Millgate
Manchester
M3 1SB

www.chethamsschoolofmusic.com

Head: Mr Alun Jones
Bursar: Mrs Sarah Newman
Chair of Governors: Mr Malcolm Edge

Fees and Financial Information

2017-18

What matters at Chetham's is musical potential, not background or ability to pay - around 90% of students receive up to full funding through the Department for Education (DfE). This is made possible by the Government's Music & Dance Scheme, designed to enable young, talented musicians and dancers to receive full time education and training at a specialist school irrespective of parents' financial means.

This guide sets out most of the information families will need when considering applying for a place at Chetham's. If you have further questions, please contact the Bursar, Mrs Sarah Newman, via her PA, Mrs Joan Grimes, on 0161 838 7211.

Full table of fees from 1 September 2017

Students	£ per annum	£ per term
Day Fee	24,819	8,273
Boarding Fee	32,031	10,677

Chorister Fee	£ per annum	£ per term
Day Student Fee	9,480	3,160

Additional costs (if applicable)	£GBP
Acceptance Fee	100
Deposit	300
Assessment/Audition	50
Extra Instrument Tuition (Third Study)	810 per annum (270 per term)
Overnight Stay	30 per night

Parents' annual contribution to fees 2017/18 for Music and Dance Scheme aided students (not choristers)

Relevant Income (£ per annum)	One Aided day student (£ per annum)	One Aided boarding student (£ per annum)
10,000	0	0
20,000	396	582
30,000	1,398	1,740
40,000	2,397	3,159
50,000	3,441	4,791
60,000	4,776	6,591
70,000	6,222	8,439
80,000	7,722	10,356
90,000	9,222	12,354
100,000	10,722	14,355
110,000	12,222	16,356
120,000	13,722	18,354
130,000	15,222	20,355
140,000	16,722	22,356
150,000	18,222	24,354
160,000	19,722	26,355
170,000	21,222	28,356
180,000	22,722	30,354
190,000	24,222	32,031 (full fees)
200,000	24,819 (full fees)	32,031 (full fees)

The Music & Dance Scheme

Am I eligible for a place on the Scheme?

To be eligible for a place on the Music & Dance Scheme, students must have been resident in the UK for at least two years preceding the first of January of the year in which the place at Chetham's is being taken up. Special rules apply to European Union students and UK citizens living abroad.

How much financial assistance am I eligible for?

If family income is below £12,600 per annum then all School fees will be paid by a grant from the DfE. If family income is above £12,600 pa (for boarding students) or £16,000 pa (for day students) then parental contributions will be based on a means-tested sliding scale. Parental contributions will be adjusted each year based on changes in family income and increases in School fees.

What's the annual procedure?

Annually (in June), parents complete a declaration of income. This includes all family gross income, excluding some non-taxable, benefit-type income such as child benefit, mobility allowance etc. The Bursar, on behalf of the DfE, then calculates the total family income and determines the amount of fees to be paid by parents.

Other assistance

If parents are receiving a full grant, the DfE also offers support towards the cost of concert clothing. If students live more than three miles from the School then support towards public transport costs at the beginning and end of term might also be available.

Further financial assistance sources might include:

- Local Authorities
- Charitable Trusts – the internet is a good source of names of Trusts
- Musicians Benevolent Fund
- Chetham's has a Bursary Fund, which may be able to provide financial support to parents in cases of extreme hardship

Fee paying students

Some students, normally those who have been living overseas, may not be eligible for financial assistance through the Music and Dance Scheme. These students are classed as fee payers. The School has a small amount of Bursary funding available to help support these students and decisions are made each summer regarding who the School is able to support for the following year and how much funding those students will receive. Bursary

funding can range from £1,000 for the year up to full fee remission (ie all fees paid by the School).

Details of fees are available from the Bursar and overseas parents are strongly advised to contact her early in the application process.

Choristers

Choristers are admitted under a special scheme whereby they receive a grant (currently £5,000 p.a.) from Manchester Cathedral, and parents fund the balance. Parents deal directly with the Cathedral on financial matters but ultimately it is the parents who are responsible for paying the School fees. Choristers are specifically excluded from the Music & Dance Scheme though there is nothing to prevent a former Chorister who passes the mandatory audition subsequently joining the Scheme and continuing to study at Chetham's.

Acceptance & deposit fee

When a place is accepted, a £100 acceptance fee is payable. This is non-refundable and covers administration costs. When a student starts at Chetham's, a deposit of £300 will be added to the first invoice. This will be returned to the parents when the student leaves, subject to all charges being paid. This deposit will be charged to all parents, regardless of income.

General

School fees and parental grants are revised as of September each year by the Department for Education. The School acknowledges that some parents may like to pay their school fees monthly. There is a facility provided by the School Fee Plan Company which may be of interest.

Find out more at [**myschoolfeeplan.com**](http://myschoolfeeplan.com)

Finance – Frequently Asked Questions

Is my child entitled to a grant from the Music and Dance Scheme?

If your child is aged between 8 and 18, and has lived in the UK for the prescribed period of time, then they should be eligible for a grant. For the academic year 2017/18, the prescribed period of residence in the UK (including the Channel Islands and the Isle of Man) is from 1st January 2015 to 31st December 2016.

My child has a UK passport but we live abroad. What happens in this circumstance?

The School would look at the circumstances around your child's residential status and a grant may or may not be offered. Please contact the Bursar's office for more information.

My child has an EU passport. Can we apply for an MDS grant?

EU students who are aged 16 or over who have lived in the EU for a 3-year period preceding their start date at the School may be eligible for a tuition-only means-tested grant. The boarding fees (£7,212 for 2017/18) are not covered by this grant. We do not yet have any information as to the impact of the UK leaving the EU on overseas students. As soon as we have any guidance we will share it on the School website and directly with current students who may be affected.

My child lives outside the EU and has a non-EU passport. Will he/she be eligible for an MDS grant?

No. Your child would be classed as a fee-payer student. 2017/18 fees for fee-paying students are £32,031 pa (boarding), £24,819 pa (tuition only). Under the current MDS scheme, once a student fulfils the residence criterion then he or she may be offered an MDS grant, depending on availability.

How much will we have to pay, assuming our son/daughter will be offered a grant under the Music and Dance Scheme?

It depends on your family income. The table at the beginning of this guide gives an indication of how much should be payable by parents, based on their "Relevant Income".

What is included in "Relevant Income"?

Relevant Income includes the gross income received (and receivable) by parents and is normally based on the previous tax year's figures (for example, for the academic year 2017/18 Relevant Income will be normally based on income for the tax year 2016/17). It includes, amongst other things, gross salaries, self-employed earnings, capital gains and all unearned income such as rent, interest and dividends. It also includes any unearned income of the children in the family. Amounts sacrificed under

Salary Sacrifice Schemes, such as pensions or childcare voucher schemes, must also be included, as must maintenance payable under court orders, CSA arrangements or formal separation agreements and taxable redundancy payments. Capital assets such as savings or property are not included but any income generated from those assets (interest, rent etc) is included.

What might we have to pay for, on top of the School fees?

Extra charges, which are invoiced in arrears, may include items such as third study instrumental tuition, music scores, discos, non-uniform day donations, instrument repairs, weekend trips out, taxi fares, concerts/theatre trips, lost property/lost workbooks, damage repairs. The amount payable by individual children will obviously vary enormously, so an average amount unfortunately cannot be stated.

Do we get an allowance for our other children when the fees are being calculated?

Yes, for the MDS Scheme an allowance is made for all other dependent children. This allowance is deducted from Relevant Income before the level of fees payable is calculated.

Our other child goes to another independent school and we have to pay for their school fees. Can this be taken into account when the fees are being calculated?

No. The Government's stance is that parents are entitled to make choices as to how they spend their income but this cannot be taken into account for the Music and Dance Scheme. The School takes the same stance for students who are classed as fee payers.

I have a very large mortgage. Can this be taken into account when the fees are being calculated?

No. The Government's stance is that parents are entitled to make choices as to how they spend their income but this cannot be taken into account for the Music and Dance Scheme. The School takes the same stance for students who are classed as fee payers.

Does Chetham's give any bursaries or scholarships?

Chetham's has a Bursary Fund which is used to support students who otherwise would not be able to attend the School. Bursaries are not given to students who receive grants from the MDS Scheme. Bursaries are based solely on financial criteria. The School does not award Scholarships.

Can I pay fees in instalments?

Parents can pay by monthly instalment, using the services of School Fee Plan, an independent company that runs a school fee payment plan

service. Chetham's itself cannot offer payment by instalments. Please inform the School's Finance Officer if you wish to use this service.

When do I have to pay the fees?

Bills are issued in September for the Autumn term, January for the Spring term and March/April for the Summer term. Bills are payable in full within 2 weeks of issue.

Can I pay the fees by credit or debit card?

The School accepts payment by cheque or bank transfer only. Cash payments, debit and credit card payments cannot be accepted.

How much pocket money should a student have?

The School cannot recommend any particular amount of pocket money as all students' needs and family circumstances are different.

What is the £50 Account Scheme?

This is a Scheme whereby parents lodge an amount of £50 per term with the School and the student can then, with permission from the Boarding House, withdraw amounts up to £50 during that term. Juniors and students in years 7 to 11 can be included in this Scheme.

If my child has to leave Chetham's suddenly, what happens about fees?

Parents are required to give a full term's notice in writing to the Head if a student is going to leave the School at any time other than at the end of the Upper Sixth form year. If this notice is not given then a full term's fees in lieu will be charged. Parents should note that the MDS grant is not payable if a student has left the School and so the full term's fees are not means-tested and for a boarding student would be £10,677 and for a day student £8,273 (2017/18).

Is the Deposit included in the fees?

No, the Deposit is a separate item and is charged as an extra to all parents. It is a refundable amount that is added to the first bill and returned when a student leaves the School, subject to all charges being cleared.

My income has fallen unexpectedly. Can the fees be adjusted?

Normally the parental contribution to fees for students who receive a grant from the MDS Scheme is based on family income received in the tax year prior to the academic year (so for example, for the academic year 2017/18 the parental contribution is based on family income received in the tax year 2016/17). If there is a significant fall in family income from one tax year to the next, then there is the possibility that the fees can be adjusted by being based on the following tax year's income (so for the academic year 2017/18

the parental contribution would then be based on family income received in the tax year 2017/18). There are more details about this in the Music and Dance Scheme Notes for Parents (see section on Change of Circumstances) which are issued annually to parents on the Scheme. Please note that in order for the parental contribution to be adjusted, the fall in income must normally be due to events outside of the control of parents, including situations such as compulsory redundancy or serious illness. If parents chose to reduce their income then it is unlikely that the parental contribution would be able to be adjusted in that particular year.

I've just received my bill and I can't pay. What can I do?

We would ask that parents have emergency plans for times such as these. It is crucial for the School that parents pay their bills on time and in full. If parents are concerned that they may have difficulties during the year in meeting their obligations to the School then they should consider using [School Fee Plan](#), which allows payment by instalments.

Is Chetham's part of the Assisted Instrument Purchase Scheme?

No, as an independent school, Chetham's is not part of this Scheme.

I'd like to pay the fees but I have lost the School's bank details, what should I do?

Please contact the School's Finance Officer.

You've notified me that we have been awarded a travel grant from the Music and Dance Scheme. When will I receive the money?

The travel grant is an annual award and is given as a credit on the termly bill. For example, if a travel grant has been awarded for £300, £100 would be credited against each termly bill. If the travel grant is more than the amount that is owed for other items then the School will issue a cheque for the balance to the parents on request.

You've notified me that we have been awarded a uniform grant from the Music and Dance Scheme. When will I receive the money?

Parents will be notified that they have been awarded a uniform grant when they are sent notification about the fees. Parents should provide receipts for the uniform that has been purchased and the relevant amount, up to the total of the grant, will be credited to their next bill. For example, if receipts are sent to School in September, the credit will be put onto the January bill. Only purchases of concert dress are allowable as the School has abolished uniform with effect from September 2017.

Why do I have to pay for name tapes and laundry bags?

It is essential that parents of all students send their child to School with all clothing, including PE Kit, and towels clearly named. In order to keep the lost property cupboard as clear as possible, the Laundry keeps spare name

tapes for all boarders, the cost of which is £8 for 36 labels. To avoid damage to small and delicate items of clothing, the Laundry also provides all boarding students with two large net laundry bags at a cost of £14. Charges for woven name tapes and net laundry bags will be charged to all new boarders on their first bill and thereafter as required.

I have a query about my bill. Who should I contact?

Please contact the School's Finance Officer via the main reception desk, 0161 834 9644.